



**Mumbulla Foundation
Bega Valley Shire Council
2020 Community Grants**

Small Grant Application Form

This form is for Not for Profit and Charitable community organisations within the Bega Valley Shire who are seeking a grant up to \$2000 AND for organisations seeking an Emergency Grant.

Organisations interested in seeking Mumbulla Foundation Grants are likely to have a greater chance of success if they have DGR (deductible gift recipient) tax status. Under Australian Tax Office rules Mumbulla Foundation is only able to give funds received as tax deductible donations to charitable organisations registered as DGRs. Because a large part of our funding comes in this way it limits how much funding is available for organisations that do not have DGR status.

Applicants need to read the 2020 Mumbulla Foundation Grant Guidelines which are available on our website - www.mumbulla.org.au. Applicants must also be familiar with the Bega Valley Shire Council Social Issues Paper -

http://www.begavalley.nsw.gov.au/cp_themes/default/page.asp?p=DOC-GBM-41-35-06

The completed application must be submitted by email to mumbullafoundationgrants@gmail.com

Annual small grant applications must be received by 5.00 pm, Friday 25th September 2020.

Emergency Grant applications can be sent at any time after contacting the Foundation.

NOTE: Application forms are "Fillable PDF" forms and must be processed correctly.

Please view the tutorial on the Mumbulla Foundation website in the "Our Grants" section.

**Mumbulla Foundation
"Give Where You Live"**

Please provide the following details for your organisations small grant application:

Name of Organisation	
Organisation Location Address	
Street	
Town	
Post Code	
Organisation Postal Address	
Street/PO Box	
Town	
Post Code	
Email Address	
Website Details	
ABN/Incorporation No	
Note: If this project is being auspiced by another organisation please also provide name and ABN details of that organisation below	
Auspice Organisation name	
Auspice Organisation ABN	
Deductible Gift Recipient?	Yes <input type="checkbox"/> / No <input type="checkbox"/> (If your organisation is DGR registered please provide a copy of letter from ATO)
Contact Details for People	
Primary Contact Name	
Position	
Phone	
Email	
Secondary Contact Name	
Position	
Phone	
Email	

Project Title:

Location Project will be delivered:

Do you have approval from the landowner to use the location? YES ☐ / NO ☐

Total funds sought from this grant application? \$ _____
Please be aware that you may not receive the full amount you have requested.

- You **must** provide a copy of the most recent audited/reviewed financial accounts of your organisation or auspicing organisation.

Of the amounts shown as cash in your balance sheet – how much of this money is committed to day-to-day operations and how much can be used for discretionary spending?

Total Cash in Balance Sheet \$ _____

Total value of cash committed for day-to day operations \$ _____

Value of cash available for discretionary spending \$ _____

Do you intend working with another organisation on this project? YES ☐ / NO ☐
 If yes; please provide the contact name and telephone number for this organisation.

Name: _____

Phone: _____

Is this project already assisted by another grant? YES ☐ / NO ☐
 If yes; please give details of the name of the organisation and the amount received.

Name: _____

Amount: \$ _____

Have you applied or intend to apply for another grant for this project? YES ☐ / NO ☐
 If yes; please give details of the funding organisation and the amount sought.

Name: _____

Amount: \$ _____

1. Description of the project in no more than 200 words including the 'Who', 'What', 'Where' and 'When'. **This must include written quotations for any goods or services you expect to require.**

2. Project Information Describe how your project fits the Mumbulla Grant Guidelines www.mumbulla.org.au and the part of the Bega Valley Shire Social Issues Papers that is most relevant to your organisation. The Social Issues Papers are available on the BVSC website at http://www.begavalley.nsw.gov.au/cp_themes/default/page.asp?p=DOC-GBM-41-35-06

3. Fundraising alternatives. What other fundraising ideas have you considered to assist with executing your project?

If this is an application for an Emergency Grant you must also clearly describe the unforeseen nature and extent of the emergency.

Submission Checklist

The completed application must be submitted by email to mumbullafoundationgrants@gmail.com

Before you submit your application make sure you have done the following:
(Please check off and sign)

- ☐ Viewed the application tutorial on the Mumbulla Foundation website
- ☐ Completed all sections of the form
- ☐ Ensure that word counts are not exceeded (p4)
- ☐ Provided correct information in regards to ABN for your group and auspicig group (p2)
- ☐ Provided evidence of DGR Letter (need printout or letter from ATO) (p2)
- ☐ Collected and provided quotes where required (p4)
- ☐ Provided the relevant financial reports as required (p3)
- ☐ Provided a copy of the most recent audited/reviewed financial accounts of your organisation or auspicig organisation (p3)

Note: Applications not complying with the above checklist will be deemed non-compliant and may not be considered. The Board of the Mumbulla Foundation has no obligation to ask you to correct the application.

- ☐ Persons attending the Grants Presentation ceremony agree that names, images and video sourced from the presentation can be shared by the Foundation in local and social media.

Signature

_____/_____/_____
Date

Please Print Name