



Mumbulla Foundation Grant Guidelines 2021-22

Mumbulla Foundation Grants offer approximately \$50,000 annually to help improve the economic, environmental, social and cultural wellbeing of people in the Bega Valley Shire.

The grants are offered as a partnership between the Mumbulla Foundation, which is the community foundation of the Bega Valley, and the Bega Valley Shire Council.

Of the funds available, \$25,000 is raised by the Mumbulla Foundation's membership, voluntary donations, and fundraising activities. The remaining \$25,000 is contributed by the Bega Valley Shire Council to address the priority needs of [Bega Valley Shire Council Social Issues Papers](#).

Opening date: Friday 1 October 2021 9am

Closing date: Monday 1 November 2021 10am

[Apply online](#)

Background

The Mumbulla Foundation grants provide funding to charitable and not for profit organisations for projects that benefit people living in the Bega Valley Shire. Its primary objective is to help locally based groups who are providing and/or creating opportunities and services which may not be readily available in the Valley. They include those providing valuable services for the aged, disabled, youth, families, children and other people in need, as well as those involved in arts and cultural activities, organisations concerned with education, community learning and the region's heritage and environment.

Mumbulla Foundation grants are targeted to address the priority needs identified in Council's plans and in line with the goals of Mumbulla Foundation.

Annual Grants

Annual Grants are available for:

- Small projects up to \$2,000
- Large projects between \$2000 and \$9,000

The Mumbulla Foundation PO Box 629 Bega NSW 2550

ABN 75 094 731 601

Mumbulla Foundation recognises the First Nations peoples as the first people and Custodians of Country. We acknowledge the Traditional Custodians of the lands on which Mumbulla Foundation operates, the people of the Yuin Nation, and pay our respects to Elders past, present and emerging.

Grant specific criteria/information:

All applications are considered on merit and in line with the [Bega Valley Shire Council Social Issues Papers](#).

Funding is aimed at value adding to the delivery of worthwhile projects and not for core operational purposes or to fund ongoing projects on an annual basis.

To be eligible for grant applicants must:

- Be incorporated, have an ABN, or be supported (auspiced) by an organisation that is incorporated and has an ABN
- Be not-for-profit
- Be located in the Bega Valley Shire with the exception of those located on the Shire boundaries which provide services to people living in, or with demonstrated cultural connections to, the Shire (e.g. Wallaga Lake)
- Be capable of running the project to completion and/or not be trading insolvently
- Be committed to providing significant in-kind contributions and/or voluntary hours
- Have already obtained Council approval for any project requiring such approval
- Provide a quote for all purchases
- Have acquitted and met any conditions of previous grants
- Meet [BVSC Community Grant Program Guidelines](#)

The following types of projects may be considered for funding:

- Workshops, seminars, forums
- Training, support for volunteers
- Community education, environmental, and health projects
- Community resource or information kits
- Local history projects
- Music, theatre, arts or cultural activities or events
- Local community festivals
- One-off consultancies for specific purposes, e.g. workshop fees
- Equipment or facilities purchase hire (preference will be given to the purchase of equipment which may be used by a number of groups).
- Travel expenses other than those covered by the exclusion below
- Simple surveys to evaluate the effectiveness of a group or activities

Funding will ***NOT*** be considered for the following projects and/or organisations:

- Vehicles, equipment maintenance, or for the planning and design work required for such projects
- Major capital equipment
- On-going salaries for permanent or casual positions created to provide ongoing services
- Travel expenses which do not contribute directly to the delivery of the aims and objects of the group during the period of the grant
- Completed projects
- Sporting bodies
- Animal welfare organisations
- Religious or political activities
- Commercial enterprises fundraising activities
- Research projects or any projects required for an educational course or degree
- Insurance premiums for public liability or other risks
- Projects already fully funded by a Local, State or Federal government agency

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- For core operational purposes or to fund ongoing projects on an annual basis

Applications are considered on merit by a panel which includes both representatives of Mumbulla Foundation and Bega Valley Shire Council. The panel reserves the right to offer part funding of any submission.

Applying for a Grant

Applications are accepted only online and become available once the grant has opened:

[Apply online](#)

Fields that are mandatory are marked with an * and questions have a word limit which displays as a character count.

You can save your application and complete it in stages. When you log in to complete it later, you will find your saved application on the 'home' tab, under the 'My Projects' section towards the bottom of the page.

Additionally, you can use the following icon to download a PDF version of the blank application or their completed / partially completed application:



You will be required to attach documents such as quotes for all purchases, a certificate of currency and a copy of your organisations recent financial accounts. The maximum file size per file is 50MB.

If you need to enter a PO Box in the project location, click on the following symbol:



Once you have submitted your application, you will receive a PDF of the application via email.

If you require assistance to apply online, please contact the Grants Administration Officer on (02) 6499 2222 or grantsadmin@begavalley.nsw.gov.au. Assistance is also available at Councils Libraries or by contacting the Mumbulla Foundation directly.

Successful application requirements

Successful applicants will need to meet the following requirements and conditions:

- Accept a Mumbulla Foundation Grant will create a binding agreement between Mumbulla and the signatory
- The grant must be used for the activity which it is provided
- Any changes to the proposed use of the grant must be agreed to in writing by the Mumbulla Foundation
- If the grant is not spent in accordance with the agreement the full amount is repayable
- The grant does not commit the Mumbulla Foundation to future support for the activity or any other activity run by the applicant

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- Any unspent funds must be returned to the Mumbulla Foundation
- Mumbulla Foundation and Bega Valley Shire Council must be acknowledged on all promotional material
- You must attend the grant presentation ceremony (usually held in Bega) to receive your grant. At this time a representative of your group will be asked to give a brief (1-2 minutes) synopsis of your project
- Acknowledge the source of funding for your project in any publicity inclusive of social media, websites, press releases and all other publications and display Mumbulla Foundation and Bega Valley Shire Council logos (available digitally from Mumbulla Foundation)
- Submit a final report/acquittal. An acquittal will be required within 30 days of project completion or by the date outlined in the funding agreement. Appropriate records must be kept including receipts and photos (e.g. before/after, volunteers in action, the items in use).
- The Mumbulla Foundation may use information provided in your application and final report to inform potential sponsors, donors and the wider community of funded outcomes. Permission from parents or guardians should be obtained before providing photos of children or young people.

Contact Details

Applicants having problems with the interpretation of these guidelines or in filling out the forms are invited to contact the Grants Administration Officer on (02) 6499 2222 or grantsadmin@begavalley.nsw.gov.au.

Bega Valley Shire Council

Jayde Rankin
 Grants Administration Officer
 (02) 6499 2222
Grantsadmin@begavalley.nsw.gov.au

Mumbulla Foundation

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