



**Mumbulla Foundation
Bega Valley Shire Council
2018 Community Grants**

Small Grant Application Form

This form is for Bega Valley Shire Not for Profit and Charitable community organisations who are seeking a grant up to \$2000 AND for organisations seeking an Emergency Grant.

Organisations interested in seeking Mumbulla Foundation Grants are likely to have a greater chance of success if they have DGR (deductible gift recipient) tax status. Under Australian Tax Office rules Mumbulla Foundation is only able to give funds received as tax deductible donations to charitable organisations registered as DGRs. Because a large part of our funding comes in this way it limits how much funding is available for organisations that do not have DGR status.

It is necessary that applicants have read the 2018 Mumbulla Foundation Grant Guidelines which are available on our website - www.mumbulla.org.au. Applicants must also be familiar with the Bega Valley Shire Council Social Issues Paper -

http://www.begavalley.nsw.gov.au/cp_themes/default/page.asp?p=DOC-GBM-41-35-06

The completed application must be submitted by email to mumbullafoundationgrants@gmail.com

Annual small grant applications must be received by 5.00 pm, Sunday 30 September 2018.

Emergency Grant applications can be sent at any time after contacting the Foundation.

Mumbulla Foundation
"Give Where You Live"

Please provide the following details for your organisations small grant application:

Name of Organisation	
Organisation Location Address	
Street	
Town	
Post Code	
Organisation Postal Address	
Street/PO Box	
Town	
Post Code	
Email Address	
Website Details	
ABN/Incorporation No	
Note: If this project is being auspiced by another organisation please also provide name and ABN details of that organisation below	
Auspice Organisation name	
Auspice Organisation ABN	
Deductible Gift Recipient?	Yes <input type="checkbox"/> / No <input type="checkbox"/> (If your organisation is DGR registered please provide a copy of letter from ATO)
Contact Details for People	
Primary Contact Name	
Position	
Phone	
Email	
Secondary Contact Details	
Secondary Contact Name	
Position	
Phone	
Email	

Project Title:

Location Project will be delivered:

Do you have approval from the landowner to use the location? YES / NO

Total funds sought from this grant application? \$ _____
Please be aware that you may not receive the full amount you have requested.

- You **must** provide a copy of the most recent audited/reviewed financial accounts of your organisation or auspicing organisation.

Of the amounts shown as cash in your balance sheet – how much of this money is committed to day-to-day operations and how much can be used for discretionary spending?

Total Cash in Balance Sheet \$ _____

Total value of cash committed for day-to day operations \$ _____

Value of cash available for discretionary spending \$ _____

Do you intend working with another organisation on this project? YES / NO
If yes; please provide the contact name and telephone number for this organisation.

Name: _____

Phone: _____

Is this project already assisted by another grant? YES / NO
If yes; please give details of the name of the organisation and the amount received.

Name: _____

Amount: \$ _____

Have you applied or intend to apply for another grant for this project? YES / NO
If yes; please give details of the funding organisation and the amount sought.

Name: _____

Amount: \$ _____

1. Description of the project in no more than 200 words including the 'Who', 'What', 'Where' and 'When'. **This must include written quotations for any goods or services you expect to require.**

No more than 200 words

2. Project Information Describe how your project fits the Mumbulla Grant Guidelines www.mumbulla.org.au and the part of the Bega Valley Shire Social Issues Papers that is most relevant to your organisation. The Social Issues Papers are available on the BVSC website at http://www.begavalley.nsw.gov.au/cp_themes/default/page.asp?p=DOC-GBM-41-35-06

No more than 200 words

If this is an application for an Emergency Grant you must also clearly describe the unforeseen nature and extent of the emergency.

Submission Checklist

The completed application must be submitted by email to mumbullafoundationgrants@gmail.com

Before you submit your application make sure you have done the following:
(Please check off and sign)

- Completed all sections of the form
- Ensure that word counts are not exceeded (p4)
- Provided correct information in regards to ABN for your group and auspicing group (p2)
- Provided evidence of DGR Letter (need printout or letter from ATO) (p2)
- Collected and provided quotes where required (p4)
- Provided the relevant financial reports as required (p3)
- Provided a copy of the most recent audited/reviewed financial accounts of your organisation or auspicing organisation (p3)

Note: Applications not complying with the above checklist will be deemed non-compliant application and may not be considered. The Board of the Mumbulla Foundation has no obligation to ask you to correct the application.

Signature

_____/_____/_____
Date

Please Print Name