



**Mumbulla Foundation
Bega Valley Shire Council
2017 Community Grants**

Small Grant Application Form

This form is for Bega Valley Shire Not for Profit and Charitable community organisations who are seeking a grant up to \$2000 AND for organisations seeking an Emergency Grant.

Organisations interested in seeking Mumbulla Foundation Grants need to be aware that they are likely to have a greater chance of success if they have DGR (deductible gift recipient) tax status. Under Australian Tax Office rules Mumbulla Foundation is only able to give funds received as tax deductible donations to charitable organisations registered as DGRs. Because a large part of our funding comes in this way it limits how much funding is available for organisations that do not have DGR status.

It is necessary that applicants have read the 2017 Mumbulla Foundation Grant Guidelines which are available on our website - www.mumbulla.org.au. Applicants must also be familiar with the Bega Valley Shire Council Social Plan - http://www.begavalley.nsw.gov.au/cp_themes/default/page.asp?p=DOC-GBM-41-35-06

The completed application must be submitted by email to mumbullafoundationgrants@gmail.com

Annual small grant applications must be received by 5.00 pm, 30 September 2017. Emergency Grant applications can be sent at any time after contacting the Foundation.

Mumbulla Foundation
"Give Where You Live"

Please provide the following details for your organisations small grant application:

Name of Organisation		
Organisation Address	Street	
(Location address)	Town	
	Postcode	
Organisation Address	Street/PO Box	
(Postal address)	Town	
	Postcode	
Email Address		
Website Details		
ABN/Incorporation No		
Note: If this project is being auspiced by another organization please also provide name and ABN details of that organisation below		
Auspice Organisation name		
Auspice Organisation ABN		
Deductible Gift Recipient?	Yes/No (If your organisation is DGR registered please provide a copy of letter from ATO)	
Contact Details for People		
Primary Contact Name		
Position		
Phone		
Email		
Secondary Contact Name		
Position		
Phone		
Email		

Project Title:

Place or Location where the Project will be delivered:

Total funds sought from this grant application?

\$ _____

Please be aware that you may not receive the full amount you have requested.

You **must** provide a copy of your organisations or auspicing organisations most recent audited/reviewed financial accounts.

Of the amounts shown as cash in the balance sheet – how much of this money is committed to day-to-day operations and how much can be used for discretionary spending?

Total Cash in Balance Sheet \$ _____

Total value of cash committed by budget for day-to day operations \$ _____

Value of cash available for discretionary spending \$ _____

Do you intend working with another organisation on this project? YES / NO

If yes; please provide the contact name and telephone number for this organisation.

Name:

Phone:

Is this project already assisted by another grant?

YES/NO

If yes; please give details of the name of the organisation and the amount received.

Name: _____

Amount: \$ _____

Have you applied or intend to apply for another grant for this project?

YES / NO

If yes; please give details of the funding organisation and the amount sought.

Name: _____

Amount: \$ _____

Description of the project in no more than 200 words including the 'Who', 'What', 'Where' and 'When'. **This must include written quotations for any goods or services you expect to require.**

No more than 200 words

Project Information Describe how your project fits the Mumbulla Grant Guidelines and the Bega Valley Shire Social Plan guidelines. The Social Plan is available on the BVSC website you can go to http://www.begavalley.nsw.gov.au/cp_themes/default/page.asp?p=DOC-GBM-41-35-06 and download the whole Social Plan or the part of the plan that is most relevant to your organisation.

No more than 200 words

If this is an application for an Emergency Grant you must also clearly describe the unforeseen nature and extent of the emergency.

Submission Checklist

The completed application must be submitted by email to mumbullafoundationgrants@gmail.com

Before you submit your application make sure you have done the following:
(Please check off and sign)

- Completed all sections of the form
- Ensure that word counts are not exceeded
- Provided correct information in regards to ABN for your group and auspicng group
- Provided evidence of DGR Letter (need printout or letter from ATO)
- Collected and provided quotes where required
- Provided the relevant financial reports as required

Note: Applications not complying with the above checklist will be deemed non-compliant application and may not be considered. The Board of the Mumbulla Foundation has no obligation to ask you to correct the application.

Signature

_____/_____/_____
Date

Please Print Name