



**Mumbulla Foundation
Bega Valley Shire Council
2017 Community Grants**

Large Grant Application Form

This form is for Bega Valley Not for Profit and Charitable community organisations who are seeking a grant in excess of \$2,000 and up to \$9,000.

Organisations interested in seeking Mumbulla Foundation Grants need to be aware that they are likely to have a greater chance of success if they have DGR (deductible gift recipient) tax status. Under Australian Tax Office rules Mumbulla Foundation is only able to give funds received as tax deductible donations to charitable organisations registered as DGRs. Because a large part of our funding comes in this way it limits how much funding is available for organisations that do not have DGR status.

It is necessary that applicants have read the 2017 Mumbulla Foundation Grant Guidelines which are available on our website - www.mumbulla.org.au. Applicants must also be familiar with the Bega Valley Shire Council Social Plan - http://www.begavalley.nsw.gov.au/cp_themes/default/page.asp?p=DOC-GBM-41-35-06

The completed application must be submitted by email to mumbullafoundationgrants@gmail.com

Annual large grant applications must be received by 5.00 pm, 30 September 2017.

Mumbulla Foundation
"Give Where You Live"

Name of Organisation		
Organisation Address	Street	
(Location address)	Town	
	Postcode	
Organisation Address	Street/PO Box	
(Postal address)	Town	
	Postcode	
Email Address		
Website Details		
ABN/Incorporation No		
Note: If this project is being auspiced by another organization please also provide name and ABN details of that organisation below		
Auspice Organisation name		
Auspice Organisation ABN		
Deductible Gift Recipient?	Yes/No (If your organisation is DGR registered please provide a copy of letter from ATO)	
Contact Details for People		
Primary Contact Name		
Position		
Phone		
Email		
Secondary Contact Name		
Position		
Phone		
Email		

Project Title:

Place or Location where the Project will be delivered:

Total funds sought from this grant application? \$ _____

Please be aware that you may not receive the full amount you have requested.

Please provide a copy of your organisations most recent audited/reviewed financial accounts.

Of the amounts shown as cash in your balance sheet – how much of this money is committed to day-to-day operations and how much can be used for discretionary spending?

Total Cash in Balance Sheet \$ _____

Total value of cash committed for day-to day operations \$ _____

Value of cash available for discretionary spending \$ _____

Do you intend working with another organisation on this project? YES / NO

If yes; please provide the contact name and telephone number for this organisation.

Name:

Phone:

Is this project already assisted by another grant? YES/NO

If yes; please give details of the name of the organisation and the amount received.

Name: _____

Amount: \$ _____

Have you applied or intend to apply for another grant for this project? YES / NO

If yes; please give details of the funding organisation and the amount sought.

Name: _____

Amount: \$ _____

Project Information

1. Describe how your project fits the Mumbulla Grant Guidelines and the Bega Valley Shire Social Plan guidelines. The Social Plan is available on the BVSC website http://www.begavalley.nsw.gov.au/cp_themes/default/page.asp?p=DOC-GBM-41-35-06

Do not exceed 200 words

2. Who will benefit from your project?

Do not exceed 200 words

3. What community needs will your project address?

Do not exceed 200 words

4. How will the project be managed?

Do not exceed 200 words

5. How will success of the project be measured?

Do not exceed 200 words

6. Outline the proposed financial budget for the project (include funding from all sources) as well as in-kind and voluntary contributions. The budget items and in-kind activities shown in the tables are examples of the types of things to include. Please complete the tables below and identify the relevant budget items and in-kind activities for your project.

Please note that consideration will only be given to equipment purchases for which a firm quote is provided. For items in excess of \$2000 competitive and comparative quotes are absolutely necessary.

Proposed Project budget

<i>Budget Item</i>	<i>Mumbulla Grant</i>	<i>Other funding sources</i>
Program costs (e.g. equipment hire, hall hire, speaker’s fees, etc)		
Administration (e.g. postage, stationery, telephone, internet, photocopying, etc)		
Purchase of equipment and/or materials		
Total Funds		

In kind and voluntary contributions

<i>Activity</i>	<i>Your organisation</i>	<i>Partner/other organisations</i>
Fund raising and promotion		
Administration		
Travel and accommodation		
Other		

Submission Checklist

The completed application must be submitted by email to mumbullafoundationgrants@gmail.com

Before you submit your application make sure you have done the following:

(Please check off and sign)

- Completed all sections of the form
- Ensure that word counts are not exceeded
- Provided correct information in regards to ABN for your group and auspicing group
- Provided evidence of DGR Letter (need printout or letter from ATO)
- Collected and provided quotes where required
- Provided the relevant financial reports as required

Note: Applications not complying with the above checklist will be deemed non-compliant application and may not be considered. The Board of the Mumbulla Foundation has no obligation to ask you to correct the application.

Signature

_____/_____/_____
Date

Please Print Name